

# Film Board Meeting Minutes

**Date:** 10-9-2018

## **President Calls Meeting to Order**

## **Approval of Last Week's Meeting Minutes**

**Motion to Approve** by Dan

**Motion Seconded** by Ruby

## **Officer Reports**

### President

- Morgan talked to Emmett about credit card solutions, info later in Old Business
- 41 North info later in New Business
- Winter Wonderhack – we may be doing something with them later this year
- Journey's End (our movie this weekend) is free! Tell your friends and everyone you know and even people you don't know!

### Vice President

- Requirements should be up to date
- Sign up for shows if you have been trained

### Treasurer

- \$1140 tickets
- \$387 loss
- \$490.01 from concessions
- Don't scribble out mistakes in the binder if you make one, just cross it out with a single line and write what happened in the notes section

### Secretary

- Clickity-clack
- If you can't make it to a movie, email me. You can also request shows through this if you won't be able to make the meeting.

### Equipment Supervisor

- Not present
- Nothing is on fire
- Slight DVD issue but it all is fine.

### Concessions

- Nothing much happened

### Advertising

- One new contract
- Automation is getting done, slowly but surely

### Webpage

- Like/share/retweet all of our social media

#### Publicity

- Nothing much new. Pick up table tents after the meeting

#### Community Chair

- Only four people showed up to our social with Sparta Hall. If you are free next time we would love for you to show up!
- Thanks to everyone who responded to Brendan's poll!
- Looks like we will be watching Fantastic Beasts when it comes out.
- If anyone is interested in going to see the new Halloween when it comes out, let Brendan know.

#### Advisor

- Hi Tim!

### **Committee Reports**

#### Advertising

- Not meeting

#### Equipment

- Not meeting

#### Judicial

- Not meeting

#### Movie

- Will be meeting after the meeting tonight

### **HOW'S THE BOARD?**

#### **Old Business**

##### Credit Card System

- Emmett from IT met with Morgan. IT goes through Michigan Retailers for their credit card acceptance.
- Money would be deposited monthly into our account
- We would need to be doing daily batch reports
- We would need to plan who would do this, it adds a little bit more work
- Each credit card company charges a rate per transaction, this would be as high as 3.5%
  - We can't control these fees, just a fact of life.
  - These would come out of our monthly income, so we would not have to pay the credit card companies, it would simply be withheld from our income.
- Complete implementation would probably be done next semester if we do decide upon doing this
- There would not be any user passwords or anything, we just need to set up a system to safeguard the device.

- Credit card system would be entirely separate from our existing cash system
- We can keep our current refund policy, but if we make a mistake while charging, we can do refunds directly to card
- We are looking into the possibility of a \$5 minimum, but are waiting for IT to tell us the details of the contract
- Two solutions:
  - One is an iPad device that plugs into the audio jack
    - This would cost about \$500-\$600
    - It would require Wi-Fi to use, as it is based on a website
    - Only does swiping, not chip cards or mobile pay
    - No physical receipts
    - Can set it up to
  - The second is a dedicated card reader device
    - This costs \$600
    - Punch in total, as opposed to buttons for specific items
    - Has a built-in printer for receipt and daily batch report printing
    - Doesn't need Wi-Fi
- Facebook poll showed that 85% of people who responded wanted us to implement a way to accept credit card payments
- Ruby has experience using the iPad swipe option at the Residence Hall desks, she says they aren't good. Sam agrees with that, and suggests going with the dedicated option.
- Does the Board want to pursue either of these options?
  - The Board decides that option 2 would be better after discussion
  - Kevin points out that it may take a little bit longer to learn/train people
  - Morgan says that it is just something that we will have to work through
- We would make one of our ticket windows be a dedicated credit card acceptance spot, where people can buy both tickets and concessions, while keeping our existing set up the same for our concessions table and other ticket window.
- Kevin says that when he worked at a movie theater, these didn't work for a period of about three months, and had some chip issues. They were eventually resolved, but it took that amount of time to fix.
- Wenzel will add stuff in slides later on during the semester to advertise this upcoming change.
- Wenzel asks about options for ticket pre-sale
  - It is not an option with either of the two options right now, and the only other option costs too much to implement right now
- Dan motions to move forward with purchasing of the dedicated device for credit card acceptance at a cost of \$600, and move forward with planning for the implementation of this.

- Brendan seconds
- The motion passes with three abstentions
- Morgan will contact IT and let us know what happens

## HOW'S THE BOARD?

### New Business

#### 41 North

- Morgan talked to Erin
  - She needs some volunteers for 41 North, please contact her if you are interested
  - We will be doing something with her on Thursday and 9:30 pm and Friday at 10 pm
  - This would be the weekend of November 2<sup>nd</sup> through 4<sup>th</sup>
  - She doesn't know what so far, but is looking at American Animals, depending on what the rights cost
  - We may pay for half the rights with her paying the other half, payment is still being figured out
  - If she pays for all the rights, then it will be a free showing
  - If not we might find a different movie, or show Nanocon's movie for the whole weekend for free
- We will talk about the options for American Animals, Nanocon's movie, or another option next week

#### New Member

- Congratulations to our newest member Sam!

## HOW'S THE BOARD?

**Motion to Adjourn** by Tyler

**Meeting Adjourned**