**Film Board Meeting Minutes**

**Date**: 10 January 2017

**President Calls Meeting to Order** at 6:05 p.m.

**Approval of all of Last Week’s Meeting Minutes** (to be polished by Kyle)

**Motion to Approve** by Dan P.

**Motion Seconded** by Spencer. Motion passes.

**Officer Reports**

President (Morgan)

* For this semester, we have an advanced screening of “Get Out,” which is a horror/thriller. Should be good. It’ll be shown on Feb. 15th @ 8:00 pm (which is the Wed. after winter carnival).
* Maggie and Matt W. are back this semester! Huzzah!
* Morgan received three requests for the movie “Hidden Figures,” so we may have a non-standard weekend coming up or we may only show it once. One of the requests was from CDI for women’s history month, and Morgan is working with people.

Vice President (Dan P.)

* Board is going around. Projectionists have half requirements this semester.

Secretary (Kyle)

* Did attendance.
* Will be finishing up the minutes for 10/25/16, 11/29/16, and 12/06/16, in addition to tonight’s, tonight. I apologize for falling behind so much.

Treasurer (Luke)

* From the previous study break/Hallmark channel event before finals week last semester, concessions brought in a total of $115 from that week.
* Wells Fargo account is currently at $641.

Webpage (Tom P.)

* Putting up minutes soon once Kyle finishes them.
* The Rotten Tomatoes link was broken on the website, but is now fixed.
* Made survey to send out to our audience to collect information on the effectiveness of our advertising, to poll what movies people want to see, etc. Waiting for approval, and might determine a reward for those that take it.

Equipment Supervisor (Danny B.)

* Currently researching how to clean cooling system for the projector.
* To Projectionists: Danny is coming up with a form for you to fill out whenever something goes wrong and to put down what you did to fix it. It will be required to keep track of what’s changed between projectionists.
* There will be additional training for new projectionists.

Publicity (Nehemiah)

* Gave out table tents to Parker (DHH), Kyle (Wads), and Hannah (McNair)

Concessions (Spencer)

* Will be turning coolers for the pop machines back on soon.
* Working on Slack again, and I’m going to improve it. Please join, communicate, and have fun with it!

Advertising (Dylan)

* Starting to get contracts set up. Will be creating Drive document to keep track of current contracts as we progress through the semester.

Advisor (Bryan)

* The Triangle fraternity has not contacted us yet about the Big Game. Shall we find some other org to partner with?

**Committee Reports**

Advertising (Dylan)

* Haven’t set up a time yet. Will be using WhenIsGood, and talking about it at the officer meeting right after this.
* Jacob and Nehemiah will be passing off names for Marketing Club contacts to Dylan.

Equipment (Danny B.)

* Going to schedule a meeting soon.

Judicial (Morgan)

* Typed up some revisions based on Maryann’s suggestions. Will be sending out email to figure out availability for a meeting.

Movie (Morgan)

* Meeting next week after the regular meeting. Hopefully will have Hidden Figures scheduled out by then.

Winter Carnival (Dylan)

* Dan and Dylan will be working on schedule by next meeting to create required time slots for our carnival statue.
* Will be purchasing forms from 41 Lumber after pricing is determined. Will need help for transportation to Walker location. McGann’s is also an option for buying plywood.
* Next week we will have time slots for statue work that will need to be filled before people can leave from meeting, in addition to the normal board.

**Old Business**

Houghton PTO fundraiser

 There have been a few miscommunications. They did not only want half of our concessions profit for the weekend for Moana. They also want two shows specifically for Houghton PTO families and their students for those shows.

 Everything for Feb is basically scheduled. We will have Dr. strange, Fantastic Beasts, Moana, and then a fourth movie. The PTO proposed that we create for them two additional show times, on two different nights, both @ 6pm. Donation buckets should be placed out to cover projectionist fees. Half of our concessions revenue goes to them. Not weekend shows, but something like Wed. and Thurs. night at 6 pm. So we would have our normal weekend shows, plus 6 pm on Wed. and Thurs.

 Can we guarantee that we’ll have the hard drive by Wednesday? We would need to definitely have the movie, and might consider getting the Blu-Ray just in case. In the past, they have been able to overnight the shipping of the hard drive when it was necessary. Do we have Fisher 135 at those times? Are there any mid-terms during that time? What about Sunday and Monday? That way Sunday is an option for families who can’t make it on a school night.

 Is it ok to have two showings at 6 pm for free for students and families of the Houghton PTO? Matt moves to amend the old motion to these stipulations. Mark seconds. Motion passes.

 What about adding noon showings on Saturday and Sunday? That might be better for parents. It might be weird to not allow tech students at a 5:30 or 6 pm showing. Morgan will be talking to the PTO people.

Big game

 Last year’s big game turnout was roughly 60 people. Concessions didn’t do extremely well. This year it will be on the same weekend of Dr. Strange. The game starts around 6 pm on FOX. We could screen the pre-game across the hall because that never does well. Kickoff will be around 6:30 pm.

 Matt moves to drop the 5:30 Sunday show and to go forward with showing the big game. A show of hands reveals that we are wanting this. Mark seconds. Motion passes.

 Should we add noon showings of Dr. Strange on Sat. and Sun? The board does not show much interest.

Board is filled by 6:47 p.m.

**New Business**

Consumer Product day

 On Saturday, Jan 28th from 5 – 8 pm there is the final event for Consumer Product day. We will be losing the 5:30 but not the 8:30 show, and it will be the 3rd day finale of consumer products fair. Basically, each team on Thursday gets a box of stuff, they need to make a product, then build it, and finally pitch it. That weekend is Hacksaw Ridge weekend. They are willing to donate us funds to help cover the movie rights. They are willing to make about $500 in donations. People at the event will get concessions vouchers, and then we will redeem them for payment. Basically, on Jan 28th the school-sponsored Consumer Product event will be taking over 135 no matter what we say.

 Matt moves to let CPM have 135 and we drop the 5:30 show. We give them concessions vouchers that we may redeem for payment up to $800. Danny seconds. Motion passes.

Speaker update

 Alumni crowdfunding page will be going live soon, and everyone will be getting the link. Our goal will probably be around $2000 to cover speaker installation. Share this on social media. People from MIT for certification will be included in installation fees.

 IT enlisted Taco (person from IT) for help, and he has previously installed Disneyland systems in China. He’s making diagrams for us and designing our system. He’s doing it in his spare time, but the fee will be $1000. He might be able to improve on the quote from Brightstar. Will the equipment committee be able to have a look at the design before installation? Danny will be looking at it for sure. Morgan and Danny will be meeting with Dave Chard this week.

 Dylan moves to let Morgan pay $1000 for the design from Taco. Justin seconds. This is something that we need to have done that we wouldn’t be able to do ourselves. Film board equipment committee should look at it before installation. Motion passes.

Social Chair proposal

 Cooper’s proposal. Dr. Strange was, for some newer Film Board people, our first hangout outside of each meeting and the traditional social at the end of the semester. Another event between a few members was watching Luke Cage when it came out on Netflix recently. We could be having more of these fun movie showings at Rogers, watching Netflix, etc. events within the board. One benefit would be that the Film Board meetings could be more streamlined so that we don’t end up spending time catching up amongst ourselves during the meeting. It’s also good for recruitment because we will be doing things outside of the meeting, and enjoying company. Added involvement opportunity going forward is also a plus if we make the position of coordinating these events an officer position. It’d be a cool piece of history! The social chair could also plan the social end-of-semester event more concretely, instead of throwing it together at the last minute. Something would be going on frequently. Slack organization could be added. Archival work of records could be added to this position. Also conventions, film expos, and recruitment could be another responsibility.

 Does Film Board want to be more of a social club? We all enjoy movies, so it’s probably not detrimental to our business. Matt has attended events like these in the past. Other officers have large list of responsibilities, on a weekly basis, and so we want to be careful not to “water down” or “fluff” the prestige and what it means to hold an officer position. In other words, does this position accrue enough overhead?

Social activities: we could be volunteering for more things as a group. The SBG committee wants more “impact factor” recording, which does add a lot of work to the secretary or VP positions, so instead adding that as a responsibility for this position could be helpful. It would also be good to have someone attend and report back to us about each USG meeting because they provide us with lots of funding. Furthermore, the IRHC council meeting is important because most of our customers come from the dorms. There is information to be gained from these meetings that we just don’t have right now. These could be weekly responsibilities.

Note: Technically, recruitment and planning the social are responsibilities of the VP.

We should create a Google doc’s page where we can all record what we think a social chair position could be doing. Should this be between only the officers or the entire board? Alternatively, we could delegate creation of social chair responsibilities to the judicial committee, and then bring that to the board. An officer’s key would be needed for archival work.

Matt moves to potentially create a new “social chair” (or other name TBD) officer position, to come up with a list of responsibilities, potentially allowing up to 2 new officer positions in total. This task will first go to Judicial committee. Cooper seconds. Motion passes.

**Motion to Adjourn** by Danny

**Motion Seconded** by Dylan

**Meeting Adjourned** at 7:14 p.m.